

I/1061815/2023



सत्यमेव जयते



निष्पादन प्रबंधन महानिदेशालय
 Directorate General of Performance
 Management
 केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
 Central Board of Indirect Taxes and Customs
 ड्रम शेप बिल्डिंग, आइ पी भवन, आइ पी इस्टेट
 Drum Shape Building, I P Bhawan, I P Estate
 नई दिल्ली New Delhi-110 002
 Email : dgpm-cbic@gov.in.

To,

1. The Additional Director General (Admn.), DG Performance Management, New Delhi.
2. The Additional Director General (Admn.), DG HRD, Bhai Veer Singh Sadan, Gole Market New Delhi.
3. The Additional Director General (Admn.), DG Revenue Intelligence, IP Bhawan, New Delhi.
4. The Additional Director General (Admn.), DG Tax Payer Services, C.R. Building, New Delhi.
5. The Additional Director General (Admn.), DG Systems & Data Management, Chanakyapuri, New Delhi.
6. The Additional Director General (Admn.), DG GST Intelligence, west Block 8,R.K.Puram, New Delhi.
7. The Additional Director General (Admn.), DG Vigilance, Chanakyapuri, New Delhi.
8. The Additional Director General (Admn.), DG Audit, C R Building, New Delhi.
9. The Additional Director General (Admn.), DG Anti Profiteering, Bhai Vir Singh Marg, New Delhi.
10. The Additional Director General (Admn.), DG Export Promotion, Jeevan Bharti Building, New Delhi.
11. The Additional Director General (Admn.), DG Analytics and Risk Management, Jeevan Bharati Building, New Delhi.
12. The Additional Commissioner (Admn.), DG Valuation, Mumbai.
13. The Additional Director General (Admn.), DG Goods & Service Tax, Bhikaji Cama Place, New Delhi.
14. The Commissioner (Admn.), O/o the Pr. Chief Commissioner (AR), CESTAT, R.K.Puram, New Delhi.
15. The Commissioner, Directorate of Logistics, Lok Nayak Bhawan, New Delhi.
16. The Director, Central Revenue Control Laboratory, Pusa road, New Delhi-110012.
17. The Commissioner, Directorate of Legal Affairs, Rajendra Bhawan, New Delhi.
18. The Commissioner, Directorate of International Customs, Jeevan Bharti Building, New Delhi.

Sir/Madam

I/1061815/2023

Subject : Guidelines for annual transfer/posting in grade of Administrative Officer in Directorates under Cadre of DGPM.

Kind reference is invited to the transfer posting policy for Group 'B' and Group 'C' of officers and staff of the Directorate under CCA, DGPM issued vide F.No. 1040/27/2019 dated 30.08.2022.

Please find enclosed the lists of officers due for transfer in the grade of Administrative Officer of all the formations under CCA, DGPM in CBIC as per process of the transfer policy.

Apart from it, another due list is enclosed of the officers who have been posted continuously in a particular formation for a long tenure.

The same are hereby forwarded to all the Directorates for circulation amongst the officers in the grade of Administrative Officers.

Any discrepancy in the Due List may be forwarded to this office within 15 days from the date of issuance of this order. If no discrepancy is reported within stipulated time, the Due List will be treated as final.

Further, officers in the grade of Administrative Officer in the Due Lists may forward their representations in the prescribed format enclosed along with supporting documents (if any).

Yours faithfully,

(Devshree)
Deputy Director(Cadre)

Enclosure as above : List 1 and List 2.

Proforma for AGT 2023

Name of the Officer	
Year of appointment	
Designation	
Date of Birth	
Directorate (present place of posting)	
Posting at present place since	
3 Preferences of Station/Directorate (if any)	
Brief details of representation	
Supporting document (if any)	

Signature & Contact details

List of the officers in the grade of AO who have completed more than 5 years in their present grade in the formation as per Transfer Policy

S.NO	Name of Officers / Sh. /Smt.	D.O.B	Designation	Directorate	Station	Since	Till	Continuous period of stay in present formation Since	Total numbers of years in present grade in formation	Total period in present formation
1	AZAD SINGH	2/1/1966	AO	CRCL, Delhi	Delhi	12/22/2014	Till Date	11/17/1987	9	36
2	HARISH CHANDRA PANDEY	6/26/1970	AO	CRCL, Delhi	Delhi	12/22/2014	Till Date	1/25/1991	9	32
3	RINTU CHAKRAVORTY	1/15/1964	AO	DGTS, Delhi	Delhi	5/12/2016	Till Date	10/10/1984	6	39
4	POONAM AGRAWAL	1/21/1969	AO	DGRI, Delhi	Delhi	11/28/2016	Till Date	1/10/1991	6	32
5	DEEPAK SINGH	6/12/1965	AO	DGGI, Delhi	Delhi	11/28/2016	Till Date	9/1/1993	6	30
6	BINDU B. SAM	3/9/1973	AO	DGARM, MUMBAI	Mumbai	11/28/2016	Till Date	11/28/2016	6	7
7	BHUPENDRA SINGH BISHT	4/8/1969	AO	DoL, Delhi	Delhi	12/9/2016	Till Date	1/16/1991	6	32
8	KUSUM DEVI	4/2/1967	AO	DGoV, Delhi	Delhi	5/29/2017	Till Date	10/1/2006	6	17

List of the officers in the grade of AO who have completed total continuous tenure of more than 10 years in their present formation

S. No.	Name of Officers / Sh./Smt.	D.O.B	Designation	Directorate	Station	Since	Till	Continuous period of stay in present formation since	Total period in present formation	Total numbers of years in present grade in present formation
1	W.D. NANDANWAR	4/17/1972	AO	DRI Mumbai	Mumbai	8/21/2018	Till Date	3/19/1996	27	4
2	HARBHAG SINGH	9/4/1965	AO	DG Sys. Delhi	Delhi	7/10/2020	Till Date	9/25/1990	33	2
3	BABU LAL MEENA	7/1/1965	AO	DDM. New Delhi	Delhi	7/10/2020	Till Date	10/4/1991	32	2
4	SUNITA VERMA	3/19/1965	AO	DGTS, Delhi	Delhi	7/10/2020	Till Date	7/10/1984	39	2
5	ANIL KUMAR TOPPO	1/1/1965	AO	DG Sys. Delhi	Delhi	7/10/2020	Till Date	5/31/1995	28	2
6	LALAN KR. RAHI	9/10/1981	AO	DGAP, Delhi	Delhi	7/10/2020	Till Date	10/16/2006	17	2
7	BANEETA BANSAL	9/3/1978	AO	DGRI, Delhi	Delhi	7/13/2020	Till Date	10/28/1998	25	2
8	RAVI KANT PATEL	11/15/1975	AO	DRI DZU, Delhi	Delhi	7/13/2020	Till Date	10/23/2000	23	2
9	MAHESH KUMAR SHARMA	3/3/1971	AO	DoL, Delhi	Delhi	7/10/2020	Till Date	10/17/1996	27	2
10	MEENU MIGLANI	1/25/1970	AO	DGHRD, Delhi	Delhi	7/10/2020	Till Date	5/11/2013	10	2
11	MEENA PAPNEJA	12/29/1966	AO	DG Sys. Delhi	Delhi	7/10/2020	Till Date	5/21/1992	31	2
12	SHASHI PAL SINGH	10/12/1969	AO	DDM. New Delhi	Delhi	7/10/2020	Till Date	5/6/1992	31	2
13	KIRTI PRASAD	9/5/1969	AO	DG Sys. Delhi	Delhi	7/10/2020	Till Date	6/9/1992	31	2
14	PAWAN VASHISTH	8/21/1965	AO	DGTS, Delhi	Delhi	7/10/2020	Till Date	1/16/1990	33	2
15	VINOD MAMGAIN	5/15/1970	AO	DGTS, Delhi	Delhi	7/10/2020	Till Date	1/3/1990	33	2
16	PRAMOD CHANDRA	2/20/1969	AO	DGPM, Delhi	Delhi	1/1/2021	Till Date	2/19/2003	20	2
17	BABU LAL MEENA	7/8/1972	AO	DGHRD, Delhi	Delhi	1/1/2021	Till Date	7/8/1996	27	2
18	SHIVANG SHARMA	2/16/1988	AO	DGoV, Delhi	Delhi	1/1/2021	Till Date	7/13/2011	12	2
19	RAM KISAN TOKAS	6/8/1968	AO	CESTAT, DELHI	Delhi	1/1/2022	Till Date	8/7/1991	32	1
20	INDU BALA	8/8/1971	AO	DDM. New Delhi	Delhi	1/1/2022	Till Date	2/10/1995	28	1
21	RANJEET SINGH	4/4/1966	AO	DGPM, Delhi	Delhi	4/1/2022	Till Date	11/30/1993	30	1