



निष्पादन प्रबंधन महानिदेशालय
 Directorate General of Performance
 Management
 केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
 Central Board of Indirect Taxes and Customs
 ड्रम शेप बिल्डिंग, आइ पी भवन, आइ पी इस्टेट
 Drum Shape Building, I P Bhawan, I P Estate
 नई दिल्ली New Delhi-110 002
 Email : dgpm-cbic@gov.in.

To,

1. The Additional Director General (Admn.), DG Performance Management, New Delhi.
2. The Additional Director General (Admn.), DG HRD, Bhai Veer Singh Sadan, Gole Market New Delhi.
3. The Additional Director General (Admn.), DG Revenue Intelligence, IP Bhawan, New Delhi.
4. The Additional Director General (Admn.), DG Tax Payer Services, C.R. Building, New Delhi.
5. The Additional Director General (Admn.), DG Systems & Data Management, Chanakyapuri, New Delhi.
6. The Additional Director General (Admn.), DG GST Intelligence, west Block 8,R.K.Puram, New Delhi.
7. The Additional Director General (Admn.), DG Vigilance, Chanakyapuri, New Delhi.
8. The Additional Director General (Admn.), DG Audit, C R Building, New Delhi.
9. The Additional Director General (Admn.), DG Anti Profiteering, Bhai Vir Singh Marg, New Delhi.
10. The Additional Director General (Admn.), DG Export Promotion, Jeevan Bharti Building, New Delhi.
11. The Additional Director General (Admn.), DG Analytics and Risk Management, Jeevan Bharati Building, New Delhi.
12. The Additional Commissioner (Admn.), DG Valuation, Mumbai.
13. The Additional Director General (Admn.), DG Goods & Service Tax, Bhikaji Cama Place, New Delhi.
14. The Commissioner (Admn.), O/o the Pr. Chief Commissioner (AR), CESTAT, R.K.Puram, New Delhi.
15. The Commissioner, Directorate of Logistics, Lok Nayak Bhawan, New Delhi.
16. The Director, Central Revenue Control Laboratory, Pusa road, New Delhi-110012.
17. The Commissioner, Directorate of Legal Affairs, Rajendra Bhawan, New Delhi.
18. The Commissioner, Directorate of International Customs, Jeevan Bharti Building, New Delhi.

Sir/Madam

I/1064651/2023

Subject : Guidelines for annual transfer/posting in grade of Steno Gr-I under Cadre of DGPM.

Kind reference is invited to the transfer posting policy for Group 'B' and Group 'C' of officers and staff of the Directorate under CCA, DGPM issued vide F.No. 1040/27/2019 dated 30.08.2022.

Please find enclosed the list of officers due for transfer in the grade of Steno Gr-I who have been posted continuously in a particular formation for a long tenure.

The same is hereby forwarded to all the Directorates for circulation amongst the officers in the grade of Steno Gr-I.

Any discrepancy in the Due List may be forwarded to this office within 15 days from the date of issuance of this order. If no discrepancy is reported within stipulated time, the Due List will be treated as final.

Further, officers in the grade of Steno Gr-I in the Due List may forward their representations in the prescribed format enclosed along with supporting documents (if any).

Yours faithfully,

(Devshree)
Deputy Director(Cadre)

Enclosure as above : List 1.

Proforma for AGT 2023

Name of the Officer	
Year of appointment	
Designation	
Date of Birth	
Directorate (present place of posting)	
Posting at present place since	
3 Preferences of Station/Directorate (if any)	
Brief details of representation	
Supporting document (if any)	

Signature & Contact details

List of the officers in the grade of Steni Gr. I who have completed total continuous tenure of more than 10 years in their present formation

SL.No	Name of Officers / Sh. /Smt.	D.O.B.	Designation	Directorate	Station	Since	Till	Continous period of stay in present formation Since	Total No. of Years in present formation	Total No of years in present grade in present formation
1	Renu Kaushik	5/10/1966	Steno Gr. I	DGTS	Delhi	2/4/2022	Till Date	2/1/1989	34	1