



सत्यमेव जयते



निष्पादन प्रबंधन महानिदेशालय
 Directorate General of Performance
 Management
 केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
 Central Board of Indirect Taxes and Customs
 ड्रम शेप बिल्डिंग, आइ पी भवन, आइ पी इस्टेट
 Drum Shape Building, I P Bhawan, I P Estate
 नई दिल्ली New Delhi-110 002
 Email : dgpm-cbic@gov.in.

To,

1. The Additional Director General (Admn.), DG Performance Management, New Delhi.
2. The Additional Director General (Admn.), DG HRD, Bhai Veer Singh Sadan, Gole Market New Delhi.
3. The Additional Director General (Admn.), DG Revenue Intelligence, IP Bhawan, New Delhi.
4. The Additional Director General (Admn.), DG Tax Payer Services, C.R. Building, New Delhi.
5. The Additional Director General (Admn.), DG Systems & Data Management, Chanakyapuri, New Delhi.
6. The Additional Director General (Admn.), DG GST Intelligence, west Block 8,R.K.Puram, New Delhi.
7. The Additional Director General (Admn.), DG Vigilance, Chanakyapuri, New Delhi.
8. The Additional Director General (Admn.), DG Audit, C R Building, New Delhi.
9. The Additional Director General (Admn.), DG Anti Profiteering, Bhai Vir Singh Marg, New Delhi.
10. The Additional Director General (Admn.), DG Export Promotion, Jeevan Bharti Building, New Delhi.
11. The Additional Director General (Admn.), DG Analytics and Risk Management, Jeevan Bharati Building, New Delhi.
12. The Additional Commissioner (Admn.), DG Valuation, Mumbai.
13. The Additional Director General (Admn.), DG Goods & Service Tax, Bhikaji Cama Place, New Delhi.
14. The Commissioner (Admn.), O/o the Pr. Chief Commissioner (AR), CESTAT, R.K.Puram, New Delhi.
15. The Commissioner, Directorate of Logistics, Lok Nayak Bhawan, New Delhi.
16. The Director, Central Revenue Control Laboratory, Pusa road, New Delhi-110012.
17. The Commissioner, Directorate of Legal Affairs, Rajendra Bhawan, New Delhi.
18. The Commissioner, Directorate of International Customs, Jeevan Bharti Building, New Delhi.

Sir/Madam

I/1064697/2023

Subject : Guidelines for annual transfer/posting in grade of Steno Gr.-II
Directorates under Cadre of DGPM.

Kind reference is invited to the transfer posting policy for Group 'B' and Group 'C' of officers and staff of the Directorate under CCA, DGPM issued vide F.No. 1040/27/2019 dated 30.08.2022.

Please find enclosed the list of officers due for transfer in the grade of Steno Gr.-II of all the formations under CCA, DGPM in CBIC as per process of the transfer policy.

The same is hereby forwarded to all the Directorates for circulation amongst the officers in the grade of Steno Gr.-II.

Any discrepancy in the Due List may be forwarded to this office within 15 days from the date of issuance of this order. If no discrepancy is reported within stipulated time, the Due List will be treated as final.

Further, officers in the grade of Steno Gr.-II in the Due Lists may forward their representations in the prescribed format enclosed along with supporting documents (if any).

Yours faithfully,

(Devshree)
Deputy Director (Cadre)

Enclosure as above : List 1

Proforma for AGT 2023

Name of the Officer	
Year of appointment	
Designation	
Date of Birth	
Directorate (present place of posting)	
Posting at present place since	
3 Preferences of Station/Directorate (if any)	
Brief details of representation	
Supporting document (if any)	

Signature & Contact details

List of the officers in the grade of Steno Gr. II who have completed more than 5 years in their present grade in the present formation as per Transfer Policy

SL. No.	Name of Officers / Sh. /Smt.	D.O.B	Designation	Directorate	Station	Since	Till	Continous period of stay in present formation since	Total No. of years in present grade at present formation	Total No. of Years in present formation
1	SUNEEL KUMAR PRAJAPATI	9/5/1988	Sten. Gr.II	DGRI	Lucknow Zonal Unit	7/6/2011	Till Date	7/6/2011	11	11
2	BHARAT KAUSHIK	4/15/1995	Sten. Gr.II	DGoV	Delhi	7/28/2017	Till Date	7/28/2017	5	5
3	PRASHANT KUMAR YADAV	7/10/1996	Sten. Gr.II	DGTS	Delhi	6/22/2017	Till Date	6/22/2017	5	5
4	AASHIMA GANJU	1/3/1993	Sten. Gr.II	DGRI	Delhi	7/4/2017	Till Date	7/4/2017	5	5
5	SHILPA DHINGRA	12/8/1991	Sten. Gr.II	DG Sys	Delhi	8/3/2017	Till Date	8/3/2017	5	5
6	POOJA	5/17/1995	Sten. Gr.II	DGRI	Delhi	7/4/2017	Till Date	7/4/2017	5	5
7	PRASOON MISHRA	2/20/1992	Sten. Gr.II	DGGI	Lucknow Zonal Unit	9/25/2017	Till Date	9/25/2017	5	5
8	RAHUL SHARMA	8/11/1994	Sten. Gr.II	DGEP	Delhi	6/20/2017	Till Date	6/20/2017	5	5
9	GAURAV SHARMA	8/5/1994	Sten. Gr.II	DGRI	Delhi	7/4/2017	Till Date	7/4/2017	5	5
10	GAURAV GUPTA	10/5/1991	Sten. Gr.II	CRCL	Delhi	9/7/2017	Till Date	9/7/2017	5	5
11	PRIYANKA BHASIN	3/19/1994	Sten. Gr.II	DGoV	Delhi	1/17/2018	Till Date	1/17/2018	5	5
12	AARUSHI KHURANA	5/7/1996	Sten. Gr.II	DGHRD	Delhi	7/4/2017	Till Date	7/4/2017	5	5
13	NARESH KUMAR	9/7/1989	Sten. Gr.II	DGAP	Delhi	7/4/2017	Till Date	7/4/2017	5	5
14	BASUNDHARA PATHAK	9/16/1994	Sten. Gr.II	DLA	Delhi	6/23/2017	Till Date	6/23/2017	5	5
15	SAMEER MOHAMMAD	7/11/1996	Sten. Gr.II	CRCL	Delhi	9/22/2017	Till Date	9/22/2017	5	5
16	VANDANA KUMARI	12/15/1989	Sten. Gr.II	DGHRD	Delhi	7/4/2017	Till Date	7/4/2017	5	5
17	SATIN CHAWLA	12/28/1988	Sten. Gr.II	DGPM	Delhi	6/20/2017	Till Date	6/20/2017	5	5
18	RAJAN KUMAR	3/21/1993	Sten. Gr.II	DGHRD	Delhi	7/13/2017	Till Date	7/13/2017	5	5
19	SANYA LAMBA	11/15/1995	Sten. Gr.II	DGEP	Delhi	7/4/2017	Till Date	7/4/2017	5	5
20	ANJANEE	4/1/1990	Sten. Gr.II	DG Audit	Delhi	7/3/2017	Till Date	7/3/2017	5	5
21	KANCHAN	4/15/1995	Sten. Gr.II	DGRI	Delhi	9/25/2017	Till Date	9/25/2017	5	5
22	ANUJ SINGH	7/1/1995	Sten. Gr.II	DG Sys	Delhi	9/4/2017	Till Date	9/4/2017	5	5

23	MOHIT KUMAR PRAJAPATI	1/15/1995	Sten. Gr.II	CESTAT	Delhi	7/4/2017	Till Date	7/4/2017	5	5
24	AMARSHANT SINGH	2/10/1992	Sten. Gr.II	DGPM	Delhi	6/20/2017	Till Date	6/20/2017	5	5
25	HIMANI	1/10/1996	Sten. Gr.II	CESTAT	Chandigarh	7/3/2017	Till Date	7/3/2017	5	5
26	MOHD AASIF	8/1/1996	Sten. Gr.II	DGoV	Delhi	6/22/2017	Till Date	6/22/2017	5	5
27	VIKAS RANI	8/1/1987	Sten. Gr.II	CESTAT	Delhi	7/4/2017	Till Date	7/4/2017	5	5
28	JONNY	6/8/1986	Sten. Gr.II	DGoV	Delhi	6/20/2017	Till Date	6/20/2017	5	5
29	KIRAN KUMARI	5/2/1988	Sten. Gr.II	CESTAT	Delhi	7/4/2017	Till Date	7/4/2017	5	5
30	SHER SINGH MEENA	10/15/1995	Sten. Gr.II	DGHRD	Delhi	6/22/2017	Till Date	6/22/2017	5	5
31	Pooja	5/17/1995	Steno Gr. II	DGRI	Delhi	7/4/2017	Till Date	7/4/2017	5	5